

**AEARU 15<sup>th</sup> Annual General Meeting**  
**December 3, 2009**  
**Tohoku University**

*Participants are listed in alphabetical order of university name.*

**PRESENT**

Prof. YANG Yuliang	President, Fudan University
Prof. Tony F. CHAN	President, HKUST
Prof. Soon Heung CHANG	Provost, KAIST
Dr. Hiroshi MATSUMOTO	President, Kyoto University
Prof. Kiichiro TSUJI	Vice-President, Trustee, Osaka University
Mr. XIA Hongwei	Executive Deputy Director, Office of International Relations, Peking University
Prof. Jae Sung LEE	Vice-President for Academic Affairs, POSTECH
Prof. Myung-Hwan KIM	Vice-President of Academic Affairs, Seoul National University
Prof. Tung SHEN	Dean, Office of International Affairs, Taiwan University
Dr. Akihisa INOUE	President, Tohoku University
Dr. Ichiro OKURA	Executive Vice-President, Tokyo Institute of Technology
Prof. GU Binglin	President, Tsinghua University – Beijing
Prof. Wen-Tsuen CHEN	President, Tsinghua University – Hsinchu
Mr. ZHOU Zhengkai	Deputy-Director, International Affairs Office, USTC
Prof. Tadatomo SUGA	Professor, The University of Tokyo
Dr. Nobuhiro YAMADA	President, University of Tsukuba

**SECRETARY**

Mr. Ainslie KERR                      AEARU Secretariat, Kyoto University

**IN ATTENDANCE**

**Fudan University**

Prof. CHEN Yinzhong	Pro-Vice President
Ms. Ann TANG	AEARU Manager

**HKUST**

Prof. Kar Yan TAM	Dean of Undergraduate Education
Ms. Cherry LEUNG	Manager (International Program) Office of University Development and Public Affairs

**Kyoto University**

Prof. Hidetoshi KOTERA	Vice-President
Prof. Junichi MORI	Vice-President
Mr. Hiroshi TSUJI	Group Leader, International Affairs Division
Ms. Kayo OKUDA	Section Chief, International Affairs Division

**Osaka University**

Mr. Yu KAMEOKA	Director, Department of International Affairs
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**Peking University**

Ms. ZHANG Ying	Program Officer, Office of International Relations
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**POSTECH**

Ms. Jung-Hee YANG	Manager, International Relations Office
Ms. Julie KIM	Program Coordinator, International Relations Office

**Seoul National University**

Prof. Chaeseong CHANG	Dean of Student Affairs
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**Tohoku University**

Prof. Yukihiisa KITAMURA	Executive Vice-President
Prof. Toshiya UEKI	Executive Vice-President
Prof. Keiichi NOE	Executive Vice-President
Prof. Akihiro KIJIMA	Vice-President
Mr. Hiroyuki UCHIYAMA	Director, International Affairs Department
Mr. Junichi HIRATA	Head, International Exchange Division

**Tokyo Institute of Technology**

Mr. Shun-ichi MITSUO	Head, International Cooperation Division
Mr. Kentaro EBIHARA	Staff, International Cooperation Division

**Tsinghua University – Beijing**

Prof. LUO Lisheng	Director, International Office
Mr. WANG Jinzhan	Director, President's Office
Prof. YU Jingzhi	Professor, Physics Department
Mr. LIU Qingling	Program Manager

**Tsing Hua University – Hsinchu**

Prof. Mao-Jiun J. WANG

Secretary General

**The University of Tokyo**

Mr. Tatsuo KISHI

General Manager, International Affairs Department

Ms. Misako OHBOSHI

Specialist, Student Exchange Planning group, International  
Affairs Department

Ms. Yui TAKEUCHI

Administrative Staff, International Affairs Department

Ms. Yuka KITANI

Administrative Staff, International Affairs Department

**University of Tsukuba**

Mr. Shozo KITTA

Director, Department of Global Activities

Ms. Chieko IGARASHI

Coordinator, Division of International Affairs

**Note:** The delegates from Nanjing University were unable to attend due to the unexpected cancellation of their flight.

## Meeting Minutes

### I. INTRODUCTORY REMARKS

#### 1. Introduction and welcome remarks by Chairperson Hiroshi Matsumoto

Chairperson Matsumoto began the meeting by thanking the assembled AEARU members for their attendance and thanking President Akihisa Inoue and the staff of Tohoku University for hosting the meeting.

#### 2. Welcome remarks by President Akihisa Inoue of Tohoku University

President Inoue welcomed all of the participants, and extended his best wishes for the success of the meeting, stressing the importance of this opportunity for the presidents and staff of East Asian universities to meet and exchange ideas.

Following President Inoue's welcome, Chairperson Matsumoto announced that the delegates from Nanjing University were unable to attend the meeting due to the sudden cancellation of their flight due to adverse weather conditions.

#### 3. Announcement of recent changes of member university presidencies

- (1) Fudan University: from Former President Wang Shenghong to President Yang Yuliang in January 2009
- (2) The Hong Kong University of Science and Technology (HKUST): from Former President Paul Ching-Wu Chu to President Tony F. Chan in September 2009
- (3) Kyoto University: from Former President Kazuo Oike to President Hiroshi Matsumoto in October 2008
- (4) Peking University: from Former President Xu Zhihong to President Zhou Qifeng in November 2008
- (5) University of Science and Technology of China (USTC): from Former President Qingshi Zhu to President Hou Jianguo in September 2008
- (6) The University of Tokyo: from Former President Hiroshi Komiyama to President Junichi Hamada in April 2009
- (7) University of Tsukuba: from Former President Yoichi Iwasaki to President Nobuhiro Yamada in April 2009

On behalf of AEARU, Chairperson Matsumoto presented certificates of appreciation to the representatives of the above universities, to be conveyed to the former presidents as tokens of

appreciation for their valued contributions to AEARU.

## II. CONFIRMATION OF THE MINUTES

1. Minutes of the 24<sup>th</sup> BOD Meeting; April 9, 2009; Pohang University of Science and Technology (POSTECH), Korea
2. Minutes of the 14<sup>th</sup> AGM; September 20, 2008; USTC, China
3. Minutes of the 23<sup>rd</sup> BOD Meeting, September 20, 2008; USTC, China

The minutes of the 24<sup>th</sup> BOD Meeting were compiled by the AEARU secretary and distributed to all members for approval at the beginning of June this year, and the minutes of the 14<sup>th</sup> AGM and 23<sup>rd</sup> BOD Meetings were distributed in October of last year. No objections were expressed and the minutes of the above meetings were approved.

## III. REVIEW OF AEARU ACTIVITIES IN 2008

**Note: items 1-6 were reported at the 14<sup>th</sup> AGM (Sept. 2008)**

*(Please refer to the minutes of the 14<sup>th</sup> AGM for further details)*

1. Symposium on “Collaborations with Industry, City, and Public”; March 27, Tohoku University
2. The 9<sup>th</sup> AEARU Workshop on Molecular Biology and Biotechnology; March 25–26, HKUST
3. The 8<sup>th</sup> AEARU Workshop on Web Technology and Computer Science; April 11, Korea Advanced Institute of Science and Technology (KAIST)
4. The 2<sup>nd</sup> AEARU Student Physical Competition: Tennis Invitational Tournament May 25–June 1, Taiwan University
5. The 3<sup>rd</sup> AEARU Environmental Workshop: “Sustainable Energy”; Scheduled for Oct./Nov., USTC (Cancelled due to lack of participants)
6. The 4<sup>th</sup> AEARU Cultural Workshop: “East Asian Cultures and Higher Education: An AEARU Workshop on the Characteristics of Higher Education in East Asia”; November 14–15, Tsing Hua University – Hsinchu (Cancelled due to lack of participants)
7. Workshop on “Collaboration among Universities in the Ubiquitous World: Building a digital Bridge for Collaboration among AEARU Members”; December 10–11, Nanjing

## University

Chairperson Matsumoto explained that activities 1-6 had already been reported at the 14<sup>th</sup> AEARU AGM in September 2008, and therefore were not required to be reported again. The Chairperson then directed the members to activity number 7, the Workshop on “Collaboration among Universities in the Ubiquitous World: Building a digital Bridge for Collaboration among AEARU Members,” which was held at Nanjing University on Dec. 10–11, 2008.

As the delegates from Nanjing University were not present, Chairperson Matsumoto asked Mr. Ainslie Kerr, the AEARU secretary to explain the workshop to the members. Mr. Kerr announced that the workshop had been successfully held by Nanjing University on Dec. 10–11, 2008. He urged the members to review the minutes of the workshop, which include a number of suggestions to improve networking and communications between AEARU members using digital technology.

#### **IV. REVIEW OF ACTIVITIES HELD IN ASSOCIATION WITH AEARU IN 2008**

1. The 11<sup>th</sup> Kyoto University International Symposium 2008 (KUIS-11): “Frontier Bioscience in Modern Medicine”; Oct. 9–11, Kyoto University with special support from Fudan University. Held at the Shanghai Medical College, Fudan University

#### Note:

*Following discussions at the 14<sup>th</sup> AGM and 23<sup>rd</sup> BOD at USTC in September 2008, it was agreed by the AEARU members that events held with the involvement of at least two AEARU member universities could be officially registered as events held in association with AEARU (see minutes: 14<sup>th</sup> AGM: pp.13-15; 23<sup>rd</sup> BOD p. 4). The 11<sup>th</sup> Kyoto University International Symposium, “Frontier Bioscience in Modern Medicine,” which was held in collaboration between Kyoto University and Fudan University, was the first such event to be held.*

At Chairperson Matsumoto’s request, Mr. Kerr, the AEARU secretary explained that this event was promoted as being held in association with AEARU in accordance with the decision made regarding such events at the 14<sup>th</sup> AGM. Mr. Kerr explained that the event was organized by Kyoto University, with Fudan University providing the venue. He went on to report that the symposium was a great success, attracting approximately 700 participants during its two days.

Chairperson Matsumoto extended his thanks to Fudan University for their very extensive assistance with the symposium.

## V. REVIEW OF AEARU ACTIVITIES IN 2009

1. AEARU Student Summer Camp: “Think and Act: How We Can Contribute to the Next Generation”; August 16–23, Osaka University

Vice-President Kiichiro Tsuji of Osaka University informed the members that 53 students from 13 member universities attended this very successful camp, and thanked the members for their participation. Vice-President Tsuji went on to say that the camp was also of great benefit to Osaka University’s students, as over 30 students helped to organize the event, and that he was certain that all of the participants enjoyed, and benefited from, the camp.

Chairperson Matsumoto commented that such student-centered activities are of great importance, and thanked Osaka University for the camp.

2. The 5<sup>th</sup> Cultural Workshop “East Asian Cultures and Higher Education: AEARU Workshop on the Characteristics of Higher Education in East Asia”; November 5–8, Peking University. Jointly held with Tsing Hua University – Hsinchu

Executive Deputy Director Xia Hongwei of Peking University explained that this workshop, which was jointly organized by Peking University and Tsing Hua University – Hsinchu, was held during the Beijing Forum, a major annual conference held by Peking University.

Executive Deputy Director Xia went on to announce that scholars from seven AEARU member universities participated in the workshop, and that the participants had very fruitful discussions about the impact that East Asian cultural values and traditions have on higher education in the region.

Executive Deputy Director Xia extended his thanks to Tsing Hua University – Hsinchu for their cooperation in organizing the event, particularly to Professor Chung-Min Chen, who moderated the workshop’s discussions. He added that he thought it was important for scholars from the AEARU member universities to have such a platform to discuss culture-specific issues, and that Peking University would be interested in organizing or co-organizing such an event again in the future.

3. The 3<sup>rd</sup> Advanced Materials Science Workshop; November 11–13, POSTECH. Jointly held with Nanjing University and Tohoku University

Vice-President Jae Sung Lee of POSTECH explained that this workshop provided a forum for the exchange of recent ideas and developments in the field of materials science, and that the

workshop was also open to non-AEARU members.

Vice-President Lee explained that the two-day workshop had three major topics: innovative materials for nano-photonics, self-assembled materials for green applications, and novel photonic materials and devices. He explained that the workshop participants were not limited to researchers and professors, but that many students also participated, and that in total there were approximately 60 participants including the 24 speakers invited from ten AEARU member universities. He added that there were also speakers from non-AEARU universities.

Vice-President Lee went on to say that, although materials science is widely regarded as a very important field, the organizers reported that they had difficulty in getting a response from the member universities when inviting participants to the event. He added that many scholars who wanted to attend the workshop were unable to do so because they had been unable to receive financial support from their universities. He said that the organizers of the event had asked him to mention this, and to encourage the AEARU member universities to provide financial support for scholars to travel to AEARU events in the future.

Vice-President Lee informed the members that POSTECH had produced a detailed report of the workshop in booklet form. Chairperson Matsumoto complimented the booklet on being well produced and comprehensive.

4. The 10<sup>th</sup> Molecular Biology and Biotechnology Workshop; November 11–13, Taiwan University

Professor Tung Shen of Taiwan University announced that this workshop was held at the time of the 81<sup>st</sup> anniversary of the founding of Taiwan University, and that the workshop was a great success, with over 200 participants, including participants from nine AEARU member universities.

Professor Shen went on to say that the workshop featured 23 presentations and 70 poster presentations. She told the members that she had personally participated in several of the workshop's sessions, and was impressed by the active participation of the students and graduate students in the discussions, adding that such workshops give students a good opportunity to participate in an international academic event.

Professor Shen told the members that, as biology and biotechnology were currently very "hot" fields, Taiwan University had been able to receive a considerable amount of funding from its business partners, and that this could set a good precedent for future AEARU activities.



Chairperson Matsumoto commented that it was encouraging to know that the industrial world would support AEARU activities if the topic is carefully chosen.

5. The 4<sup>th</sup> Energy and Environmental Workshop; Seoul National University (SNU)  
(Originally proposed for the second half of 2009, but not held)

Vice-President Myung-Hwan Kim of SNU explained, with apologies, that this workshop had been delayed and could not be held in 2009. He went on to inform the members that SNU is preparing to hold the workshop in 2010, and that the dates would soon be announced.

Chairperson Matsumoto commented on the importance of this workshop, and said that he was glad that SNU still planned to hold the workshop in 2010.

Summing up this section of the meeting, the Chairperson reiterated that the holding of workshops and other activities was highly beneficial to the students and researchers of the member universities. He added that the participation of non-member universities in the activities affirmed AEARU's status as a core academic association in the East Asian region.

## **VI. UNSCHEDULED AEARU ACTIVITIES IN 2010**

Chairperson Matsumoto announced that host universities were being sought for the following activities:

1. The 6<sup>th</sup> Cultural Workshop
2. The 9<sup>th</sup> Web Technology & Computer Science Workshop
3. AEARU Student Summer Camp
4. The 3<sup>rd</sup> Student Physical Competition
5. The 11<sup>th</sup> Molecular Biology and Biotechnology Workshop
6. The 4<sup>th</sup> Development and Collaboration of Asian Business Schools Workshop
7. The 4<sup>th</sup> Advanced Materials Science Workshop
8. The 4<sup>th</sup> Science and Technology Parks Workshop
9. The 5<sup>th</sup> Network Education Workshop
10. The 3<sup>rd</sup> Medical Center Workshop
11. The 2<sup>nd</sup> Microelectronics Workshop
12. The 2<sup>nd</sup> Workshop on Collaboration among Universities in the Ubiquitous World
13. Additional Activities (*members were invited to propose any additional activities for 2010*)

The Chairperson made an appeal to the members to consider hosting one of the listed events in 2010, adding that members had already been asked to consider hosting an event when the AGM

agenda was sent out for review in October 2009.

The Chairperson went on to announce that Kyoto University was planning to host the 9<sup>th</sup> Web Technology & Computer Science Workshop early in 2011, and asked for the members' approval regarding this proposal. The members approved of Kyoto University's proposal.

Vice-President Jae Sung Lee announced that POSTECH intended to host the AEARU Student Summer Camp in August 2010. Vice-President Lee explained that the title was not yet decided, but that it would be concerned with collaboration among the AEARU member universities to cultivate global leaders. He announced that accommodation would be provided in POSTECH's dormitories, and that up to four students of any discipline with English language ability would be accepted from each member university.

Vice-President Lee went on to say that the preliminary schedule for the camp includes a reception party, keynote lectures, seminars, workshops, campus tours, laboratory tours, and a field trip among other activities. He announced that the registration fee would be 200 U.S. dollars, which would include accommodation, meals and excursions.

The proposal was approved by the assembled members. Chairperson Matsumoto thanked the POSTECH delegates for holding the camp.

President Nobuhiro Yamada announced that the University of Tsukuba is planning to hold the 4<sup>th</sup> Advanced Materials Science Workshop. He said that there were no details as yet, but the workshop would most likely be held at the end of November 2010.

The members approved the proposal, and Chairperson Matsumoto thanked the University of Tsukuba for holding the workshop.

As there were no further bids to host any other activities, Chairperson Matsumoto explained that any further bids would have to be made next year, following the AEARU Secretariat's transfer to HKUST. The Chairperson urged the members to actively offer to host activities, emphasizing again the importance of these events to researchers and students of the member universities.

Vice-Chairperson Tony F. Chan of HKUST, asked for clarification as to whether AEARU's activities were limited to those in the above list, and whether every activity must be held annually. Chairperson Matsumoto replied that this was merely a list of activities held in the past, that new activities could be suggested, and that activities would not be held if no members offered to hold them.

The Chairperson went on to mention that he was interested in the possibility of an AEARU workshop centered on Chinese written characters and their relation to Asian culture, as Chinese characters have played an influential role in the countries and regions of all of the AEARU member universities.

## **VII. ISSUES TO BE REPORTED**

1. Declination of the invitation to join the Academic Impact Initiative of the United Nations and the International Association of University Presidents (IAUP)

Chairperson Matsumoto announced that he had received an invitation, as chairperson of AEARU, to join the Academic Impact Initiative in April 2009. The Chairperson explained that the Academic Impact Initiative is an initiative operated in partnership between the United Nations and the International Association of University Presidents, which aims to link higher Education leaders with the United Nations, and that after consulting with the AEARU Board of Directors, it was decided that the scope of these organizations was too broad for AEARU, and the invitation was declined.

2. Publication of the AEARU brochure 2009 (biennial)

Chairperson Matsumoto announced that the AEARU brochure was compiled and produced by the AEARU secretariat with the help of the members, and that 50 copies were sent to each member university at the beginning of November 2009.

3. AEARU activity reports will now include a list of the members who participated

Chairperson Matsumoto explained that following discussions at the 24<sup>th</sup> BOD Meeting in April, AEARU activity reports must now include a list of participants. It was felt that this would help to encourage participation in AEARU activities.

## **VIII. ISSUES TO BE DISCUSSED**

1. Next Vice-Chairperson

Chairperson Matsumoto explained that on January 1, 2010 the current vice-chairperson, President Tony F. Chan of The Hong Kong University of Science and Technology would succeed him as chairperson of AEARU, and it was therefore necessary to appoint a new vice-chairperson.

Chairperson Matsumoto informed the members that the Board of Directors had discussed this matter, and that their recommendation for the next vice-chairperson was President Wen-Tsuen Chen of Tsing Hua University – Hsinchu. The Chairperson asked the members if they accepted the Board’s recommendation. The recommendation was unanimously accepted.

President Wen-Tsuen Chen of Tsing Hua University – Hsinchu said that he was very happy to accept the position of vice-chairperson, and thanked the members for their support. President Chen went on to tell the members that he was very aware of AEARU’s importance as a leading regional academic association, and that he and his university would serve the institution to the best of their ability.

## 2. Change of BOD member

Chairperson Matsumoto explained that it was proposed at the 24<sup>th</sup> BOD Meeting in April 2009 that President Jang-Moo Lee of Seoul National University should succeed President Sunggi Baik of POSTECH as a BOD member as of January 2010. The chairperson went on to explain that according to the AEARU constitution, board members must be elected at the AGM.

The Chairperson then asked Vice-President Myung-Hwan Kim of SNU if President Jang-Moo Lee had advised him of his willingness to accept the position. Vice-President Kim replied that President Lee had told him that he was honored to accept the position.

Chairperson Matsumoto asked the members to show their approval of President Jang-Moo Lee becoming a BOD member by raising their hands. President Lee’s membership of the board was unanimously approved, and Chairperson Matsumoto announced that President Jang-Moo Lee would succeed President Sunggi Baik as a BOD member as of January 1, 2010. Vice-President Kim said that he would convey this information to President Lee.

## 3. Proposed increase in the number of BOD members

Chairperson Matsumoto explained to the members that it had been proposed at the 24<sup>th</sup> BOD Meeting in April 2009 that the number of BOD members should be increased from 5 to 7, with one additional member from China and one from Japan. He further explained that the increase in the number of BOD members was proposed primarily as a means to encourage more active participation from members, as it was noted that BOD members tend to be more active than non-BOD members, and it was also thought that the proposed seven-member BOD would better reflect the regional make-up of AEARU as a whole by having a larger proportion of BOD members from China and Japan.

The Chairperson went on to explain that in order that the number of BOD members could be increased, a proposed amendment to the AEARU Constitution was sent to the AEARU members on September 15, 2009, to be discussed and approved at the 15<sup>th</sup> AGM (Please refer to Appendix 1: Proposed Amendment to the AEARU Constitution). The Chairperson added that if there was any disagreement or concerns regarding the amendment it could be revised and then approved by e-mail at a later date.

President Tony F. Chan of HKUST inquired as to whether the amendment would increase the number of members without specific mention of the two regions (China and Japan) from which the new members would come. Chairperson Matsumoto replied that there was no specific mention of the regions, just the number of members, but that the BOD had decided on one additional member from China and one from Japan, adding that this matter could be further discussed if necessary.

The Chairperson went on to explain that the BOD members had discussed the question of which AEARU members should occupy the two new positions on the board, and that based on a consideration of the composition of past BODs, and on past AEARU activity, the board recommended President Kiyokazu Washida of Osaka University and President Zhou Qifeng of Peking University as the new members. He asked the members if anyone had any comments regarding the board's recommendations. No objections were raised.

Chairperson Matsumoto then informed the members that he had contacted President Kiyokazu Washida of Osaka University regarding this matter, and that President Washida had confirmed that he would be delighted to accept a position on the board. The Chairperson then asked Executive Deputy Director Xia Hongwei if President Zhou Qifeng had agreed to accept a position on the board. Deputy Director Xia confirmed that President Zhou was happy to accept the position.

Chairperson Matsumoto then asked the members to vote, by raising their hands if they were in favor of the amendment and of the BOD's choice of new members. The members unanimously raised their hands to show their approval.

Note:

*It was later pointed out by a member that according to clause 8.1 of the AEARU Constitution, constitutional amendments must be approved by means of a written ballot. In order to comply with this stipulation, the AEARU secretary announced after the meeting that a written ballot form would be sent to all members, so that the amendment could be officially approved.*

#### 4. Proposed introduction of an AEARU membership fee

Chairperson Matsumoto explained that following discussions about funding for AEARU activities at the 14<sup>th</sup> AGM, it was proposed at the 24<sup>th</sup> BOD Meeting in April 2009 that an annual AEARU membership fee of 2,000 U.S. dollars be introduced as of 2010.

The Chairperson explained that the proposals of the 24<sup>th</sup> BOD Meeting and the additional proposals of the secretariat had been distributed together with the draft of the AGM agenda at the end of October 2009 (Please refer to Appendix 2: Details of Proposed AEARU Membership Fee).

Chairperson Matsumoto asked Mr. Kerr, the AEARU secretary, to summarize the proposals for the members. Mr. Kerr explained that the proposals for the membership fee were in keeping with articles 5.3 and 6.1 of the AEARU Constitution, which provide for a membership fee and the appointment of a treasurer, although these clauses had not so far been implemented.

Mr. Kerr went on to explain that the proposals of the 24<sup>th</sup> BOD Meeting were as follows: 1. The fee shall be 2,000 U.S. dollars per calendar year; 2. The treasury shall be administered by the chairperson's university; and 3. Funds accrued by the membership fee should be used to support academic and student activities only, not administrative meetings.

Mr. Kerr then summarized the further proposals of the AEARU Secretariat (see Appendix 2, "Further proposals" section), emphasizing that these were not proposed by the BOD, but were suggestions from the secretariat as to how the membership fee could be implemented and administered.

Chairperson Matsumoto reiterated that the provisions for a membership were already included in the constitution, and that the BOD had now decided to set the fee at 2,000 U.S. dollars and implement it as of January 2010. The Chairperson asked the members if they had any comments regarding the proposed membership fee. No objections were raised.

Chairperson Matsumoto went on to emphasize that the appointment of a treasurer, and the administration of the association's finances should be controlled by the chairperson, who should report the financial matters to the AEARU members. Chairperson Matsumoto added that the treasurer would therefore be responsible for making a financial report to the chairperson so that he could make an accurate report at the AGM.

Chairperson Matsumoto asked the members to vote by a show of hands to indicate their agreement with the introduction of the proposed membership fee. The proposal was

unanimously approved. The Chairperson added that detailed matters regarding the membership fee would have to be decided by the next chairperson, President Tony F. Chan of HKUST.

## **IX. DATES AND VENUES FOR FUTURE MEETINGS**

1. The 26<sup>th</sup> BOD Meeting: Spring 2010, host undecided
2. The 16<sup>th</sup> AGM and 27<sup>th</sup> BOD Meeting: Autumn 2010, host undecided

Chairperson Matsumoto informed the members that, at his invitation, President Kiyokazu Washida of Osaka University had generously offered to host the 26<sup>th</sup> BOD Meeting in spring 2010, assuming that the members approved of his joining the BOD in January of 2010 (see item VIII. 3., above).

Vice-President Kiichiro Tsuji confirmed that Osaka University was glad to host the meeting in April or May 2010.

Regarding the 16<sup>th</sup> AGM and 27<sup>th</sup> BOD Meeting in autumn 2010, Chairperson Matsumoto explained that the secretariat had received a kind offer to host the AGM from Tsinghua University – Beijing. The Chairperson added that there had been no other bids made to host the meeting, and proposed that if there were no objections, the offer should be gratefully accepted. The Chairperson asked the members for any comments regarding this matter. No objections were raised regarding Tsinghua University – Beijing hosting the meetings.

President Gu Binglin confirmed that Tsinghua University – Beijing was pleased to host the 16<sup>th</sup> AGM and 27<sup>th</sup> BOD Meeting in autumn 2010. Chairperson Matsumoto thanked President Gu on behalf of AEARU.

## **X. ADJOURNMENT**

Chairperson Matsumoto announced that all of the matters on the agenda had been covered and asked the members if there were any further matters to be discussed before the meeting was adjourned.

As there were no further comments, Chairperson Matsumoto adjourned the meeting. He thanked the members for their participation and presented President Akihisa Inoue of Tohoku University with a token of appreciation, on behalf of AEARU, for hosting the meeting.

## **Appendix 1: Proposed Amendment to the AEARU Constitution**

(Amended portion underlined)

### **Current Clause:**

[5.2] The Board shall consist of the Chairperson, the Immediate Past Chairperson, the Vice Chairperson, and two or three other Members for a total of five who shall be Chief Executives elected at an Annual General Meeting to serve for a term of two years.

### **Proposed Amendment:**

[5.2] The Board shall consist of the Chairperson, the Immediate Past Chairperson, the Vice Chairperson, and four other Members for a total of seven who shall be Chief Executives elected at an Annual General Meeting to serve for a term of two years.

### **Supplementary Provisions**

3. Clause [5.2] was amended on December 3, 2009.
4. The amended clause [5.2] will become effective on January 1, 2010.



## **Appendix 2: Details of Proposed AEARU Membership Fee**

*Note: These proposals are in keeping with articles 5.3 and 6.1 of the AEARU Constitution, which provide for a membership fee and the appointment of a treasurer.*

### Details proposed at the 24<sup>th</sup> BOD Meeting:

1. The fee shall be 2,000 U.S. dollars per calendar year.
2. The treasury shall be administered by the chairperson's university.
3. Funds accrued by the membership fee should be used to support academic and student activities only, not administrative meetings.

### Further proposals:

1. The treasurer shall be appointed by the chairperson. The same person may assume the roles of both secretary and treasurer.
2. The treasurer must submit a balance sheet and make a full report of AEARU financial matters to the chairperson.
3. The chairperson shall submit the balance sheet and financial report at the AGM and BOD Meetings.
4. The treasurer is responsible for collecting the membership fees by requesting the fee from each member, and designating a bank account into which the fee should be transferred.
5. The treasurer is responsible for selecting and maintaining an appropriate bank account.
6. The treasurer is responsible for administering the accrued funds.
7. Only activities formally announced and approved at the AGM are eligible for support.
8. The amount of funding awarded to individual activities shall be decided at the AGM.
  - Members must discuss and decide on a process by which funds will be allocated.
9. Money provided to fund activities which are subsequently cancelled must be returned to the treasury.
  - As a general rule, the entire amount received should be returned; however, a partial refund is possible, depending on the circumstances. In such cases, the amount of money returned must be jointly decided by the secretariat and the university which received the funds, and a report of how the unrefunded portion of the money was used must be made at the subsequent AGM.
10. Member universities holding activities shall submit an application for funding. The application must then be approved by the chairperson before funding is provided.
11. The activity reports of activities which receive funding must include a report of expenses.
12. Other matters which arise will be discussed with, and decided by, the chairperson as required.